



Greencastle

How to Guides

AnyConnect VPN Guide

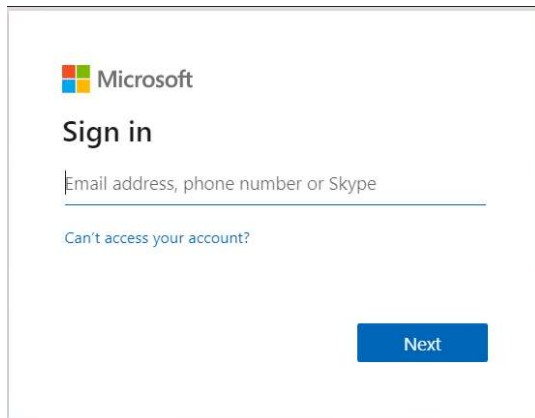


Cisco AnyConnect VPN Guide

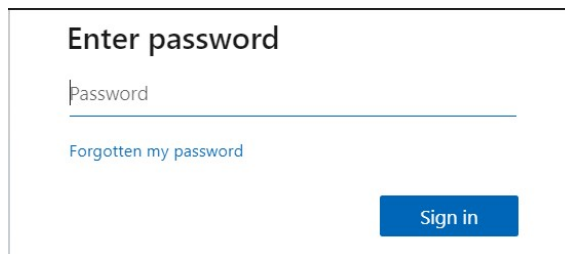
(Installing & Connecting)

Install the Cisco AnyConnect VPN Software

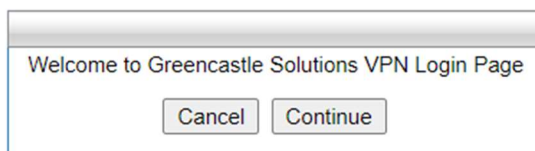
- Navigate to the url: <https://vpn.greencastlesolutions.co.uk:56712>.
- You will be redirected to the Microsoft Login Page.
- Enter your **User ID** (for example firstname.lastname@coyles.co.uk) and click **Next**.

A screenshot of the Microsoft Sign in page. It features the Microsoft logo at the top left, followed by the text "Sign in". Below this is a text input field with the placeholder text "Email address, phone number or Skype". Underneath the input field is a link that says "Can't access your account?". At the bottom right of the page is a blue button labeled "Next".

- Enter your password and click **Sign in**.

A screenshot of the "Enter password" page. It has the heading "Enter password" at the top. Below it is a text input field with the placeholder text "Password". Underneath the input field is a link that says "Forgotten my password". At the bottom right of the page is a blue button labeled "Sign in".

- Complete the **2factor authentication sign in** (text, phone, email or mobile app prompts).
- The new page should be showing the below if you've successfully signed in. Click **Continue**.

A screenshot of a dialog box titled "Welcome to Greencastle Solutions VPN Login Page". Inside the dialog box, there are two buttons: "Cancel" and "Continue".

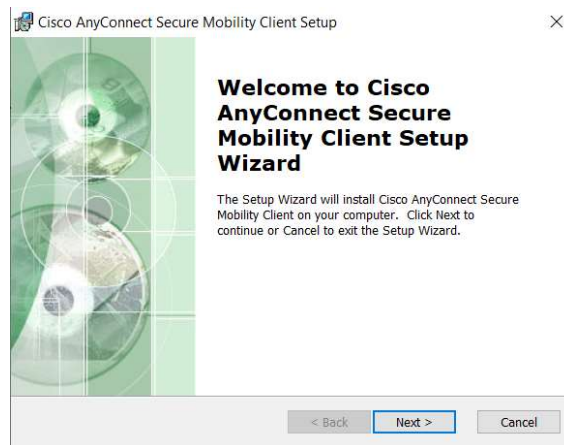
- Click **Download for Windows** on the new page and wait for the download to complete.

Download & Install

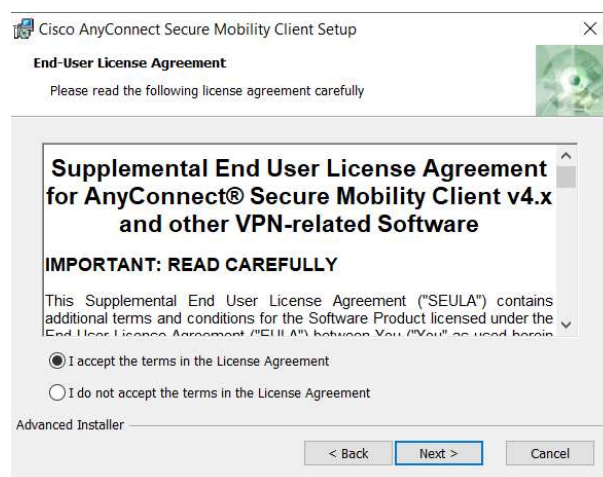
Download Cisco AnyConnect Secure Mobility Client and install it on your computer.

[Download for Windows](#)

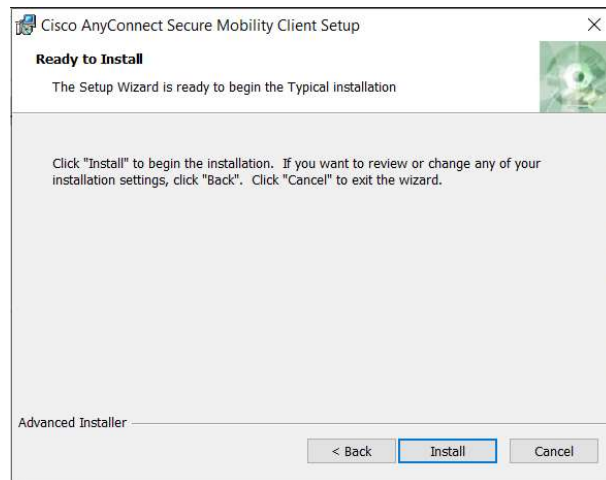
- Double-click on the downloaded application and click **Next** on the new window.



- **Accept** the terms in the License Agreement and click **Next**.



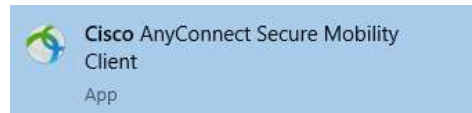
- Click **Install**.



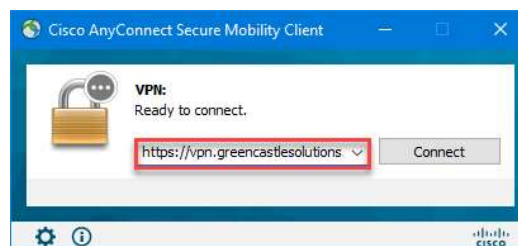
- Wait for the install to complete and click **Finish**.

First Time VPN Connection

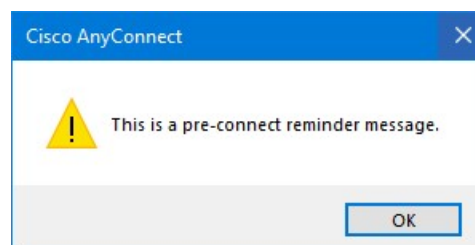
- Open the **Cisco AnyConnect Secure Mobility Client** app on your laptop.



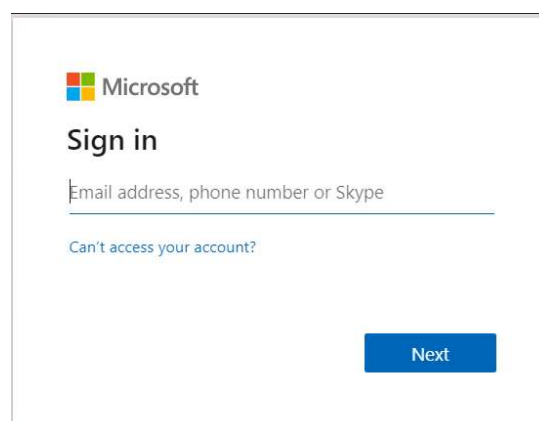
- Enter the following text <https://vpn.greencastlesolutions.co.uk:56712> into the box as shown in the image below;



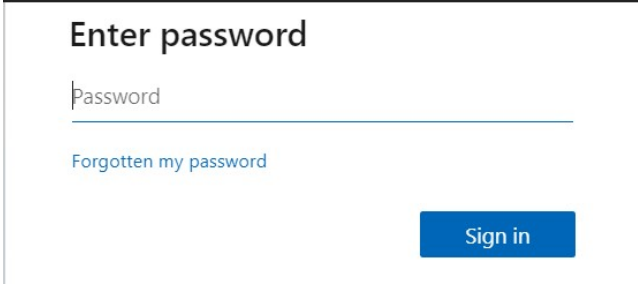
- Click **Connect**.
- Click **OK** on the **Pre-Connect** message.



- A new Microsoft Login window will pop up.
- Enter your **User ID** (for example firstname.lastname@coyles.co.uk) and click **Next**.

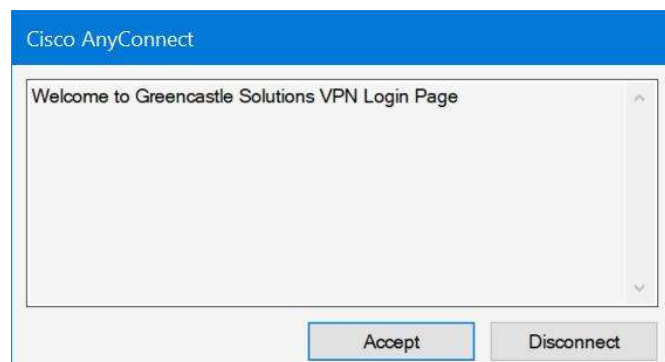


- Enter your password and click **Sign in**.



A web form titled "Enter password". It features a text input field with the placeholder text "Password". Below the input field is a link that says "Forgotten my password". At the bottom right of the form is a blue button labeled "Sign in".

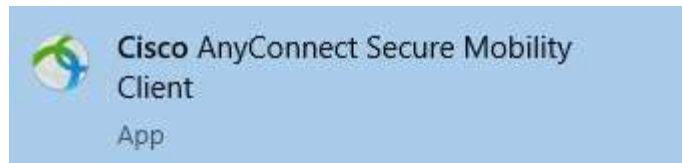
- Complete the **2factor authentication sign in** (text, phone, email or mobile app prompts).
- The pop-up below will confirm a successful sign in. Click **Accept**.



- The application will now log you in for the first time. You'll get a prompt to confirm your connection.

Subsequent VPN Connections

- Open the **Cisco AnyConnect Secure Mobility Client** app.

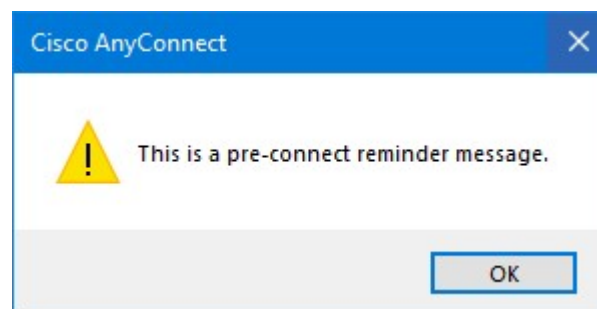


- Click **Connect**.

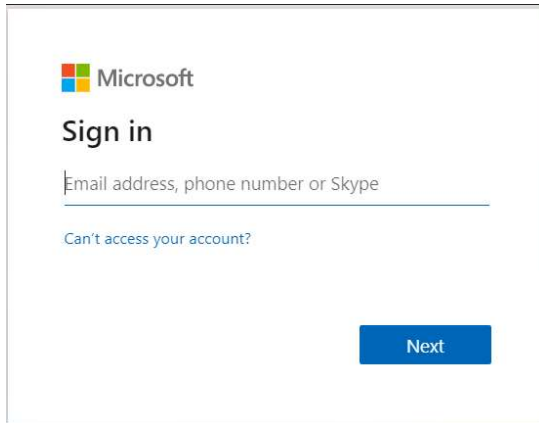


N.B.: Greencastle Solutions VPN should be present in the text box.

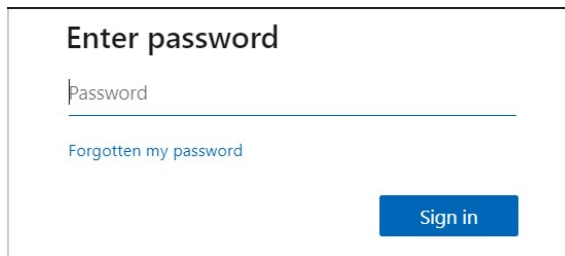
- Click **OK** on the **Pre-Connect** message.



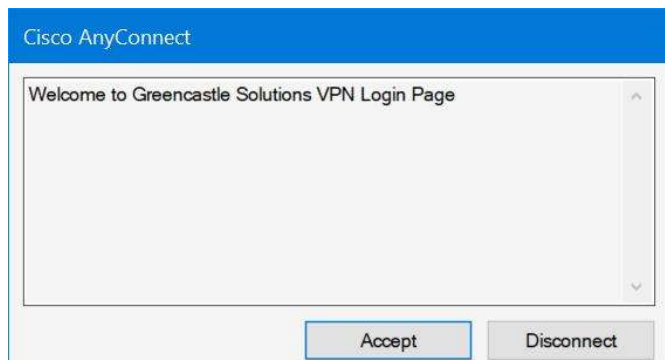
- A new Microsoft Login window will pop up.
- Enter your **User ID** (for example firstname.lastname@greencastlesolutions.co.uk) and click **Next**.

A screenshot of the Microsoft sign-in page. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed. Underneath is a text input field with the placeholder text "Email address, phone number or Skype". Below the input field is a link that says "Can't access your account?". At the bottom right is a blue button labeled "Next".

- Enter your password and click **Sign in**.

A screenshot of the "Enter password" screen. At the top, the text "Enter password" is displayed. Below it is a text input field with the placeholder text "Password". Underneath the input field is a link that says "Forgotten my password". At the bottom right is a blue button labeled "Sign in".

- Complete the **2factor authentication sign in** (text, phone, email or mobile app prompts).
- The pop-up below will confirm a successful sign in. Click **Accept**.

A screenshot of a Cisco AnyConnect window. The title bar says "Cisco AnyConnect". Inside the window, there is a text area that says "Welcome to Greencastle Solutions VPN Login Page". At the bottom of the window are two buttons: "Accept" and "Disconnect".

- The application will now log you in for the first time. You'll get a prompt to confirm your connection.