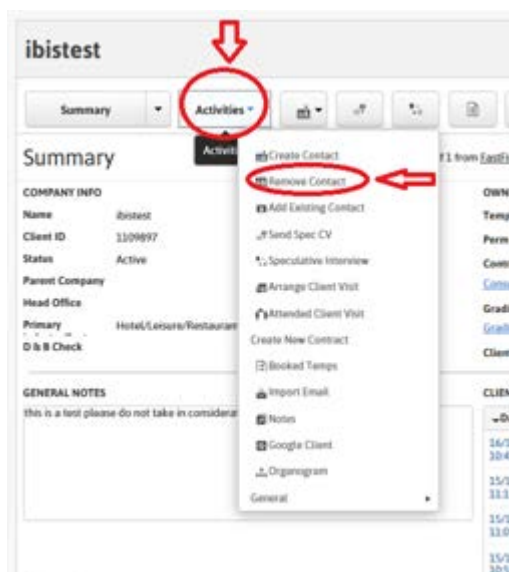


HOW TO DELETE AND REPLACE A CONTACT

So when it comes in deleting and replace a contact from a company this step cannot be made directly if you don't have a 2nd contact or a new contact to replace it, in fact the system needs a second one to rely on, let's have a check to all steps to be taken necessarily:

Activities=>Remove Contact



Once clicked on remove contact a window will pop up, click on the arrow of “Add contact’s Jobs to” and select your second contact, in the example’s case it’s LauraTest1.

Confirm... contact has been deleted!

