



HOW TO CHANGE A COMPANY'S NAME

To Change the company's name, click on the dropdown menu =>Activities=>Scroll down and click on General=>Change name

The screenshot shows the 'ibistest' system interface. A red arrow points to the 'Activities' dropdown menu in the top navigation bar. A second red arrow points to the 'General' option in the dropdown menu. A third red arrow points to the 'Change Name' option in the 'General' sub-menu. The interface displays various sections including 'Summary', 'COMPANY INFO', 'OWNERSHIP DETAILS', and 'CONTACTS'.

COMPANY INFO

Field	Value
Name	ibistest
Client ID	1109897
Status	Active
Parent Company	
Head Office	
Primary	Hotel/Lesure/Rest
O & B Check	

OWNERSHIP DETAILS

Field	Value
Temp Cons	Laura Amin
Perm Cons	Laura Amin
Contract Cons	Laura Amin
Grading	B
Client Bureau ID	1034605

CONTACTS

Contact	Position	Status	Phone No.
Laura Test1	Contact	Active	