

NURSING REP OF IRELAND OFF FRAMEWORK CHECKLIST

Version 02/24

***** FOR FURTHER GUIDANCE REFER TO THE CENTRAL COMPLIANCE TEAM *****

NAME:	QUALIFICATION:
DATE:	TEAM:

RESOURCE FORM/APPLICATION/RTW/PROOF OF NI OR PPS/GARDA/PHOTO/CV/INTERVIEW/POA
• Resource Form from Clinical Team – within 4 weeks • Portal Application Form • Right to Work - stamped ** does not need a TRUST ID Check ** • Proof of National Insurance *If from UK* OR PPS Number *ROI can accept payslips* • Garda Vetting Application – Garda certificate or Client/Trust sign off allowed (from work email only) • Photograph of candidate • Most recent CV covering 10 years. • Interview Form ** if temp is a social worker, then no interview is fine as this hasn't been created yet*** ** Ben Brown or Aaron Doyle sign off if not obtained ** • 1 Proof of Address – this must match the application form.
QUALIFICATIONS/ Training
• NMBI Pin Check – Dated within 14 days *NOT APPLICABLE FOR HCA/SW WORKERS* • IMC Pin Check ** Only Valid for Doctors ** • Mandatory Training *No email verification needed* (Doctors DO NOT need Mandatory Training) ○ Childrens first 3 years ○ Manual Handling 3 years ○ Fire Safety 3 years ○ BLS 3 years ○ Mental Health Act - RPNS Only 3 years