

NURSING REP OF IRELAND OFF FRAMEWORK CHECKLIST

Version 10/24

***** FOR FURTHER GUIDANCE REFER TO THE CENTRAL COMPLIANCE TEAM *****

NAME:	QUALIFICATION:
DATE:	TEAM:

RESOURCE FORM/APPLICATION/RTW/PROOF OF PPS/GARDA/PHOTO/CV/INTERVIEW

- Resource Form from Clinical Team – within 4 weeks
- Portal Application Form
- Right to Work - stamped **** does not need a TRUST ID Check ****
- Proof of PPS ***ROI can accept payslips* - Not required for Doctors unless PAYE**
- Garda Vetting Application – Garda certificate or Client/Trust sign off allowed (from work email only)
- Photograph of candidate
- Most recent CV covering 10 years.
- Interview Form **** Ben Brown or Aaron Doyle sign off if not obtained ****

QUALIFICATIONS/TRAINING

- NMBI Pin Check – Dated within 14 days ***NOT APPLICABLE FOR HCA/SW WORKERS***
- IMC Pin Check **** Only Valid for Doctors ****
- Mandatory Training ***No email verification needed* (Doctors DO NOT need)**
 - Childrens first - **1 year expiry or certificate expiry**
 - Manual Handling - **1 year expiry or certificate expiry**
 - Fire Safety - **1 year expiry or certificate expiry**
 - BLS - **1 year expiry or certificate expiry**
- FETEC Level 5 - **HCA ONLY**
- FETEC Level 7 - **Social Care Workers ONLY**